

# Clotho's Silent Auction and Swap

## 1:00 to 2:00 p.m., March 15, 2008

Ashcake Rescue Squad meeting room will be open 10 a.m. – 4 p.m.

### ***Plenty of ways for you to offload all the stuff you thought you couldn't live without...***

**Clotho's Donation:** If you don't need the money, or are just plain generous, you may indicate Clotho's as the seller and the buyer will pay the Guild (either tag sale or auction.) Unsold items must be removed by owner.

**Give Away Table:** These items are free for the taking. At the end of the day all remaining items must be removed by their owners.

**Tag Sale Table:** Items may be sold for a set price instead of placed out for bids. Clearly mark your items with your name and price.

### **Silent Auction:**

#### *Seller Guidelines:*

Check-in for auction items will be from 10:00-12:30. No items will be accepted after 12:30. You may name an agent to represent you as a seller at the auction.

We encourage you to download and fill out bid sheets ahead of time, including the minimum bid you will accept. Blank bid sheets will be available on the day of the auction. In determining your minimum bid, **remember that the guild's consignment fee is 10% of the purchase price per item, not to exceed \$10.00 for any single item.** Each item must have a separate bid sheet, especially for multiples of the same thing. If several items are being sold as a unit, bind them together or clearly indicate on the items and bid sheet what is being bid on. There will be masking tape for labeling. Each seller should assign an item number to each item up for sale or auction and each item should be marked with the same number. That way if the tables get jumbled, bidders can match up the bid sheet to the items. Especially important for fleeces and large items on the floor, I suggest the number include the seller's initials, like SQ1, SQ2 etc.

We will have tables set up for fiber (**any fiber with signs of insect infestation will not be allowed in the auction**), yarn, equipment, books, and a 'creations table' for items that guild members have made from fiber (felting, knitting, weaving, tatting, embroidery, sewing, crocheting, temari, braiding, etc.). Looms and larger items may be represented by recent photos.

The highest bid takes an item. Bidding begins with 0, unless a reserve is indicated. You may negotiate a sale price on items that didn't get a minimum bid after the close of bidding.

After the closing bell, sellers must

- collect all money for their items (envelopes marked with sellers' names will be provided)
- note on the bid sheets the amount collected for auction and tag sale items.
- turn in the bid sheets and consignment fee (10%, not to exceed \$10.00 per single item) to the cashier. The consignment fee may be paid with cash or check.
- remove all unsold items.

#### *Bidder Guidelines:*

Bidders can preview any item on the tables before the start of the auction, but may not bid until the start of the auction. There are to be no private negotiations on any auction items before or during the auction. The auction will start after lunch, at 1:00 p.m. with a bell.

On those items that interest you, please take note of the reserve and bid increments. The reserve is the minimum amount the seller will accept for the item. The increments are the amount each successive bid is raised: *ex. At a reserve of \$20.00 and a bid increment of 25 cents, the first bid is \$20, and the 2<sup>nd</sup> bid is \$20.25.* Keep an eye on "your" bid. Each bid and re-bid must be noted on the bid sheet on consecutive lines. No penny bids are allowed at any point in the auction. You will have one hour to bid. A bell will signal the end of the bidding. No more bids will be allowed after the bell.

All purchases are "as is". All items must be paid for and removed by the end of the meeting. The highest bid takes an item – provided that it meets the reserve, if any. You may name an agent to represent you as a bidder at the auction.

Please bring plenty of small bills and change; paying by check for larger items is encouraged.

**Questions:** Susan Quel [JandSQuel@aol.com](mailto:JandSQuel@aol.com), Terry Montgomery [tspinj@juno.com](mailto:tspinj@juno.com) or Joan Carpenter [jlc7s@virginia.edu](mailto:jlc7s@virginia.edu)